



AMERICAN YOUTH SOCCER ORGANIZATION

Burlingame AYSO | Section 2 | Area N | Region 63
P.O. Box 1212, Burlingame, CA 94011
www.burlingameayso.org

[Approved by Board TBD]

BURLINGAME AYSO BOARD MEETING MINUTES - DRAFT

Special Meeting of the Board to administer 2021 Season in the time of COVID

DATE: January 11, 2022, 7:30pm-8:45pm

LOCATION: A Zoom with a view

PREPARED BY: Nick Skelton, Secretary

Attendees:

- Jamie Russo, RC
- Alex Wong, Treasurer
- Duff Beach, Coach Admin
- Niki Armstrong, Ref Admin
- Jean Gordon, Registrar
- Gary Rainville, Uniforms
- Eliot Alfi, Regional Safety Director
- Jim Brogan, CVPA
- Bill Clifford, Webmaster
- Nick Skelton, Secretary
- Adam Glass, Spring Fields Coordinator
- Aleks Kruminis, Winter Select Coordinator
- Andrew Haskell, U16/18 DC
- Neil Chalasini, U14 DC
- Brian Anderson, U12DC
- Adam Glass, U12DC
- Chandra Lund, U7DC
- Jacquie Haggerty, TBD
- Christina Tsui, U10DC
- John Pulsen, TBD
- Trent Wright, CVPA
- Rick Sandor
- Kerry Landram
- Lorie Rakstins
- Arijs Takstins
- Gretchen Lindberg

1. Call to Order - meeting called to order at 7:30pm; attendees as listed above.
2. Thank yous
 - a. Thank you to Jacquie, Duff and Gary for your service in the last few years. We will try to manage without you but it will be tough!
3. RC Reminders and updates
 - a. Agenda here: [link](#)
 - b. Minutes from last meeting [here](#)
 - i. AK moves to approve; NC seconds; all present approve
 - c. Changes
 - d. Voting on Jamie to take over as RC
 - i. Jacquie nominates
 - ii. Niki seconds
 - iii. All present approve
 - iv. Jamie is enthusiastic but wants help!
4. Hot Topics
 - a. End of year questionnaire (5 replies; all positive)
 - i. Jacquie to resend gForm
 - b. Refined COVID protocol (NC & Safety Committee)
 - i. details [here](#)
 - ii. Take into account local and CDC guidelines

- iii. Positive tests similar to before
 - 1. OK to return with negative PCR or Antigen test
- iv. Exposed players can participate if vaccinated BUT need a mask (practice and games)
- v. Exposed player with no vaccine must sit out for day 1-5 and mask day 6-10
- vi. JR to send out details to parents and set up gForm and Doc for tracking incidents
- c. Coaches and Referees of the year
 - i. Email was sent out to get coach input from parents
 - 1. DB to finalize selection this week
 - ii. Ref Admin team have a short list (5); NK to figure out
 - iii. send them a token of appreciation by mail (we may not have a live event)
 - 1. Gift cards (NK and JR to purchase)
 - 2. Announce by email and on web site
- d. Spring League (AG) - PCSSL
 - i. [Link](#) to website
 - ii. Starts in March; games on Sundays
 - iii. commitment to 8 matches over three months
 - iv. Applications dur end of Jan - signed off by JR and AG
 - 1. We will need to offer field space (AG has reserved)
 - v. Mandatory kick off meeting 2/7
 - vi. At least three teams interested
 - 1. AK to Email Winter Select team coaches if they want to participate?
 - 2. Make clear that coaches will have to take on responsibility to form teams
 - 3. U9/U10 and U11/U12 select teams will have to consolidate
 - 4. Will need official rosters (JG input!)
 - 5. DB willing to mentor coaches on the process (but not run program)
 - vii. We will have to supply referees - BYORef expected
- e. Board recruiting
 - i. Open positions:
 - 1. Coach Admin (DB)
 - 2. Equipment & Uniform Coord (GR)
 - 3. CVPA (Trent) - JH offered to help with this
 - 4. DC for U10 (JR) - Kelley Saye?
 - 5. Atul Sharma, Steve Lamont and Penny Xxx to help out on Board?
- f. AYSO Expo
 - i. attendance?
 - ii. In SLC 2/19-2/20 (President's weekend)
 - iii. Lots of classes available
- 5. Registrar
 - a. no updates
- 6. Coach Admin
 - a. no updates
- 7. DC reports
 - a. no reports
- 8. Treasurer's Update (AW)
 - a. End of Year Tax forms filed!
 - b. Next tax season is coming...
 - c. Need to clean up signatures on Bank Account when finalized
 - d. ZipBooks conversion
 - i. used to track accounting
 - ii. available on-line
 - iii. Auto transfer to Chase
 - e. keep First national as holding for capital investment fund
- 9. Ref report (NA)
 - a. Intermediate training?

- i. nothing on the calendar right now
- 10. Equipment (GR)
 - a. no report
- 11. Website (BC)
 - a. BC to update docs on COVID protocols
 - b. BC to post Ref and Coach of the year when available
- 12. Field Coordination (AG)
 - a. Field space is at a premium
 - b. Let AG now if you are not using assigned slots (see AK spreadsheet)
 - c. Let AG know if you need lights turning on by Monday PM if you add to the spreadsheet
 - d. All grass fields are closed
- 13. Winter select (AK)
 - a. Uniforms have been obtained just in time (yay!)
 - b. Season off to a good start last weekend - no complaints so far
 - c. Refs have a specific gSheet signup - [link](#)
 - i. NK to look into it
 - ii. They are in MSL, but this does not track to the gSheet
 - iii. AK to ask Craig Wallace about this
 - d. Thanks to AH for making badges for the coaches
 - e. see above for COVID discussion
 - i. no unified Area protocols...
- 14. AOB
 - a. (AG) Fingerprinting at Area for CAL AB1238
 - i. may not be relevant to us
 - b. City emailed JH about turfing Cuernavaca
 - i. no budget yet
 - ii. planned for one large (99 yd) and a 4x4 scrimmage layout
 - iii. AYSO and BSC both want to keep 2x 77 yd fields
 - iv. Need to accommodate Softball / Baseball too

MEETING END (at 8:45 PM)