



AMERICAN YOUTH SOCCER ORGANIZATION

Burlingame AYSO | Section 2 | Area N | Region 63
P.O. Box 1212, Burlingame, CA 94011
www.burlingameayso.org

[Approved by Board 4/12/22]

BURLINGAME AYSO BOARD MEETING MINUTES - DRAFT

Meeting of the Board to administer 2022 Season in the time of COVID

DATE: March 8th, 2022, 7:30pm-8:45pm

LOCATION: A Zoom with a view

PREPARED BY: Nick Skelton, Secretary

Attendees:

- Jamie Russo, RC
- Alex Wong, Treasurer
- Duff Beach, Coach Trainer
- Andrew Haskell, Coach Admin
- Niki Armstrong, Ref Admin
- Todd Weller, Ref Admin
- Jean Gordon, Registrar
- Gary Rainville, Uniforms
- Trent Wright, CVPA
- Jim Brogan, Safety Director
- Bill Clifford, Webmaster
- Nick Skelton, Secretary
- Adam Glass, Spring Fields Coordinator
- Aleks Kruminis, Winter Select Coordinator
- Duff Beach, U16/18 DC
- Neil Chalasini, U14 DC
- TBD, U12 DC
- Adam Glass, U12DC
- TBD, U7DC
- Jacquie Haggerty, TBD
- Christina Tsui, U10DC
- John Pulsen, TBD
- Rick Sandor
- Kerry Landram
- Lorie Rakstins
- Arijs Rakstins
- Gretchen Lindberg

1. Call to Order - meeting called to order at 7:30pm; attendees as listed above.
2. Thank yous
 - a. Adopt minutes from Feb: DB propose; Adam second; all approve
3. RC Reminders and updates
 - a. Agenda here: [link](#)
 - b. See pre-read notes here [link](#)
 - c. Board Changes
 - i. Niki will be stepping down as Ref Admin
 1. Todd Weller will take over
 2. Rick S. will still help out
 3. Rick Q. will remain as Ref Appraiser
 4. Penny will be drafted to help with recruiting
 - ii. Christine will stay at 10U
 - iii. Open positions:
 1. Field Coordinator
 2. Winter Select Coordinator
 3. DCs for younger divisions
 - iv. see gDoc for current list ([link](#))
 - d. Thank you to Aleks for running the Winter Select Season and Niki for making sure we had referees for the games

- i. AG: most Regions split U11 and U12; we had a consolidated U12 team (11 + 12) that struggled all season playing other U12 teams (all 12). Work with Area to avoid this in future. JR to raise at next Area meeting
 - e. Mandatory Finger-printing and SafeSport training for volunteers
 - i. See AYSO guidance on this ([link](#))
 - ii. Area suggesting starting with U16/U19; everyone for the fall season
 - 1. not sure how we check this
 - 2. DB has done it; showed up in volunteer status
 - a. see Region 63 AYSO website volunteer page in BlueS ([link](#))
 - iii. Finger-print is one-time; can do it at UPS or we can set up a booth
 - 1. AH and CT recommend Region sets up a session to do this and pay
 - a. e.g. coaches meeting
 - 2. JR: we should offer to pay
 - a. We could offer to pay at a hosted event
 - b. Division Coordinators to approve self-
 - i. AW can issue checks
 - c. AW to estimate how much Reg fees might go up if we cover
 - iv. SafeSport training checks are every 2 years (2 hours of training?)
 - 1. JR to bring up at Area meeting
 - 2. Can this replace any other mandatory AYSO training?
 - 3. Not sure how AYSO pays for this
 - f. Covid protocols for Spring League
 - i. JB: confirmed positive cases should report to coach
 - 1. Coach then to escalate using established protocol
 - 2. JR to forward protocol to the coaches
 - ii. PCSSL based on local Ordinances
4. Registrar (JG)
 - a. System is ready to accept applicants
 - b. Decide deadline for registration next time
5. Coach Admin (AH)
 - a. Starting to track DCs for Fall season
6. DC reports
 - a. no reports
7. Treasurer's Update (AW)
 - a. Budgets due for approval by 6/1
 - i. See Pre Read notes for changes in budget for 2022
 - ii. Discuss details next time
 - 1. Whether we need a registration fee increase?
 - 2. Three referee headsets
 - 3. MSL prices will be going up
 - 4. Cover cost of volunteer fingerprint fee (\$25)
8. Ref report (NA)
 - a. Todd Weller will be taking over as Ref Admin
 - b. Do need to cover PCSSL games; U19G may be an issue
9. Equipment (GR)
 - a. no report
10. Safety (JB)
 - a. see above for Spring
 - b. Will have to discuss protocols for the Fall season
11. Website (BC)
 - a. No Updates
12. Field Coordination (AG)
 - a. Where is the documentation for field maintenance?

- b. DB to look for this; otherwise contact Bob Bierman through Area
 - i. this [link](#) from Bob no longer works
 - c. AG: Need to give back fields that we are not using
13. Winter select (JR for AK)
- a. no report
14. AOB
- a. Make an effort to collect used gear?
 - i. re-use instead of buying new or donate
 - ii. Andrea Papajon used to take care of this
 - iii. JR to think about how to do this

MEETING END (at 8:35 PM)