



AMERICAN YOUTH SOCCER ORGANIZATION

Burlingame AYSO | Section 2 | Area N | Region 63
P.O. Box 1212, Burlingame, CA 94011
www.burlingameayso.org

[Approved by Board 5/10/22]

BURLINGAME AYSO BOARD MEETING MINUTES - DRAFT

Meeting of the Board to administer 2022 Season in the time of COVID

DATE: April 12th, 2022, 7:30pm-8:45pm

LOCATION: A Zoom with a view

PREPARED BY: Nick Skelton, Secretary

Attendees:

- Jamie Russo, RC
- Alex Wong, Treasurer
- Duff Beach, Coach Trainer
- Andrew Haskell, Coach Admin
- Niki Armstrong, Ref Admin
- Todd Weller, Ref Admin
- Jean Gordon, Registrar
- Gary Rainville, Uniforms
- Trent Wright, CVPA
- Jim Brogan, Safety Director
- Bill Clifford, Webmaster
- Nick Skelton, Secretary
- Adam Glass, Spring Fields Coordinator
- Aleks Krumins, Winter Select Coordinator
- Duff Beach, U16/18 DC
- Neil Chalasini, U14 DC
- TBD, U12 DC
- Adam Glass, U12DC
- TBD, U7DC
- Jacquie Haggerty, TBD
- Christina Tsui, U10DC
- John Pulsen, TBD
- Rick Sandor
- Kerry Landram
- Lorie Rakstins
- Arijs Rakstins
- Gretchen Lindberg

1. Call to Order - meeting called to order at 7:30pm; attendees as listed above.
2. Adopt minutes from Mar meeting
 - a. AW propose; AH second; all present approve
3. RC Reminders and updates
 - a. Agenda here: [link](#)
 - b. See pre-read notes here [link](#)
 - c. Spring League Update
 - i. going well - low stress and fun league
 1. but need to get word out sooner to coaches and players
 2. Some admin required by coach
 - ii. Referees are being found
 - iii. Had to cut locks on goals at Franklin
 1. may be a city issue
 2. they changed lock codes without telling us
 - iv. Osberg code is now 1010
 - d. Board Changes
 - i. Gretchen will take 10U
 - ii. Still need :
 1. Equipment coordinator
 2. Winter Select (2023)

3. Field Coordinator for 2023
 - iii. Adam proposing a new role: Tournament Director
 1. Turkey, Palo Alto, Spring League etc
 2. Capture knowledge on these events
 3. Keep an eye out for these opportunities and let teams know
 4. Provide guidance to coaches on how to apply
 5. Sort out uniforms & equipment
 6. Could the Winter Select Coordinator also do this?
 7. Also need to keep in mind referee availability...
 8. DCs could also do part of this role
 - e. Mandatory Finger-printing and SafeSport training for volunteers
 - i. See AYSO guidance on this ([link](#))
 - ii. Lots of discussion at Area meeting
 1. Other regions are covering cost
 2. May take a month to show up in the system
 - a. not sure how to check compliance
 - b. especially for last minute volunteers
 - c. upload email receipt into AYSO system (BD?)
 3. JR to look into account at organization in Belmont
 - a. Belmont may be [link](#) (\$75?)
 - b. San Carlos and RWC link [link](#) (\$25)
 - c. CA state [link](#)
 4. Could look into 1 day session in B'game / Hillsborough
 - a. they require 100+ people
 5. JR to find out more details from Michael
 - iii. JR to also ask DBB about SafeSport experience
 - f. In person meetings soon?
 - i. Let JR know if you are opposed
 - ii. Possibly at JR house
 - g. RC training
 - i. JR is working through it
 - ii. Also checking that others on Board are up to date
4. Registrar (JG)
 - a. System is ready to accept applicants
 - b. As placed in Rec Center Catalog (Spring and Summer)
 - c. JG will check on B'game Avenue banner
 - d. JG will also work on e-mail blast
 - i. Opens may 15?
 - ii. Early bird discount date / rate until Mid June
 - iii. Decide deadline for registration next time
5. Coach Admin (AH)
 - a. Starting to track DCs for Fall season
 - b. Planning for in person Coaches Meeting
 - i. aim to have it in person
 - ii. JR and AH to settle on a date
 - iii. Try to have the uniforms and coaches bags ready by then
 - c. AH looking into Int and Adv coach training
 - i. nothing local right now
 - ii. JR to talk to DB and other coach trainers to arrange dates
 - iii. Also ask Hillsborough for their dates
6. DC reports
 - a. Area asking about inter-region games for U12

- i. we probably not interested
 - b. Only do inter-region as needed when we have divisions with <6 teams
- 7. Treasurer's Update (AW)
 - a. Budgets due for approval by 6/1
 - b. AW will send out link to budget soon
 - i. Some favorable changes
 - 1. UK Socca will be less this year (fewer teams)
 - 2. no volunteer appreciation events in 2021
 - ii. Recommend same registration fees as 2021
 - iii. Need to decide if we want UK Socca to run Jamboree program
 - 1. will cover 4 coaches in the budget
 - iv. Absorb costs of volunteer background checks
 - v. Can add line items for ad hoc spending
 - vi. May need to replace nest at Franklin
 - c. NB AYSO considers expenses over ~\$1000 to be capital
 - i. Goals would be (Fields); nets would not (Equipment)
- 8. Ref report (TW)
 - a. Next time - discuss Youth Ref recruitment
- 9. Equipment (GR)
 - a. JR: can we order uniforms in the spring (estimate teams; cheaper?)
- 10. Field Prep
 - a. Jamie has several copies of notes for field set up
 - b. Met with Lori going over one set of docs
 - c. Lori and Aris will stay for the 2022 Fall season to manage transition
 - i. they will need help!
 - d. Will need someone new for 2023 season
- 11. Safety (JB)
 - a. Covid protocols
 - i. Winter protocols still on the web site
 - ii. Any changes needed?
 - 1. Align with school procedures
 - 2. e.g. masks recommended but not required on side lines
 - iii. JR, JB and NC to look at recommendation documents off line
- 12. Website (BC)
 - a. No Updates
- 13. Field Coordination (AG)
 - a. text
- 14. Winter select (JR for AK)
 - a. no report
- 15. AOB
 - a. no report

MEETING END (at 8:45 PM)