



# AMERICAN YOUTH SOCCER ORGANIZATION

Burlingame AYSO | Section 2 | Area N | Region 63  
P.O. Box 1212, Burlingame, CA 94011  
[www.burlingameayso.org](http://www.burlingameayso.org)

[Approved by Board 5/9/2023]

## BURLINGAME AYSO BOARD MEETING MINUTES - FINAL

**DATE:** April 11, 2023, 7:30pm-9:00pm

**LOCATION:** A Zoom with a view

**PREPARED BY:** Nick Skelton

### Attendees (in black; absent in gray):

- Jamie Russo, RC
- Alex Wong, Treasurer
- Duff Beach, Coach Trainer
- Andrew Haskell, Coach Admin
- Todd Weller, Ref Admin
- Jean Gordon, Registrar
- Thad Gavin, Equipment Coordinator
- Jim Brogan, Safety Director
- Jacquie Haggerty, CVPA
- Bill Clifford, Webmaster
- Nick Skelton, Secretary
- Adam Glass, Fields Coordinator
- John Paulsen, Winter Select Coordinator
- Duff Beach, U16/18 DC
- Neil Chalasini, U14 DC
- Adam Glass, U12DC
- Christina Tsui, U10 DC
- Christine Brown, U7/8 DC
- Rick Sandor
- TBD, 4U/5U/6UDC
- Lorie Rakstins
- Arijs Rakstins
- Gretchen Kindberg, 10UDC
- TBD, PhotoDay

1. Call to Order - meeting called to order at 7:30pm; attendees as listed above.
  - a. 4 of 7 executive board present at 7:40
2. Minutes from March meeting; AW proposed; LR seconded, all present approved.
3. RC Reminders and updates
  - a. Dates
    - i. Open registration 5/15
    - ii. Approve Budget at May meeting
    - iii. All pre-season meetings earlier this year (JR to provide details)
4. Registrar (JG)
  - a. Jean retiring after this season (oh no!); AG to act as understudy
  - b. Also proposing to separate out "Marketing" as a separate Board position
  - c. Try to form teams earlier this year (and close registration a little earlier)
  - d. We have the banner booked (June?)
  - e. Rec Center did not reach out to us for booklet (new person at City)
  - f. It would be REALLY helpful to get all coaches lined up ahead of team formation (avoid having a wait list; have all potential players register and pay)
  - g. Online registration to open 5/15; JR to send out email notice (including asking parents to use existing accounts, not start a new one)
5. Coach Admin (AH)

- a. *Spring Expo could be a good time to get intermediate or advanced training.*
  
- 6. DC reports
  - a. No updates
  
- 7. Treasurer's Update (AW)
  - a. See Doc from AW ([link](#))
  - b. 1200 players last year - adjust 2023 planned budget to match this
  - c. Add in small increase to match inflation
  - d. AW wants to know if any other budget areas that will change this season
    - i. Automated field lining machine
    - ii. Potential for capital outlay for improvements to Cuernavaca
    - iii. Field costs will be higher this year (City increase and choice of fields)
    - iv. Increased Winter and Spring participation will also increase costs
      - 1. LR: Need to pass costs through to players; AH confirms that this is the case
    - v. Paint for field lining has increased in price (LR)
    - vi. LiveScan was a big line item last year and will not have to be paid for returning volunteers
    - vii. SafeSport may need to be renewed every year
    - viii. UK Socca coach renewal? Some discussion about the value they provide, how many we need and how we monitor what they do. Share with Hillsborough?
  - e. Adjust player registration fees to cover additional costs?
    - i. TBD, but likely no. Accept budget overrun as part of our drawdown strategy
  
- 8. Ref report (TW)
  - a. No updates
  
- 9. Equipment (GR+TG)
  - a. No updates
  
- 10. Field Prep (LR+AR)
  - a. No updates
  
- 11. Safety (JB)
  - a. No updates
  
- 12. Website (BC)
  - a. No updates
  
- 13. Field Coordination (AG)
  - a. Adam Glass to step down after this season; David Hackos to act as understudy.
  - b. Burlingame City is changing codes weekly - talk to Adam!
  
- 14. AOB
  - a. Follow up from B'game cup details. TW has an updated document that he will share with the board for offline discussion.

MEETING END (at 8:59 PM (+ a few minutes....))