



AMERICAN YOUTH SOCCER ORGANIZATION

Burlingame AYSO | Section 2 | Area N | Region 63
P.O. Box 1212, Burlingame, CA 94011
www.burlingameayso.org

[Approved by Board 7/9/2024]

BURLINGAME AYSO BOARD MEETING MINUTES - Final

DATE: June 11, 2024, 7:30pm-8:29pm

LOCATION: Zoom

PREPARED BY: Nick Skelton

Attendees (in black; absent in gray):

- Jamie Russo, RC
- Alex Wong, Treasurer
- Duff Beach, Coach Trainer
- Andrew Haskell, Coach Admin
- Todd Weller, Ref Admin
- Ben Wylie, Ref equipment
- Jean Gordon / Adam Glass, Registrar
- Yohan Hartanto, Equipment Coordinator
- Thad Gavin Regional Coach Admin
- Jim Brogan, Safety Director
- Jacquie Haggerty, CVPA
- Bill Clifford, Webmaster
- Greg Bell, Marketing
- Nick Skelton, Secretary
- David Hackos, Fields Coordinator
- John Paulsen, Winter Select Coordinator
- Duff Beach, U16/18 DC
- Neil Chalasini, U14/U12 Girls DC
- Adam Glass, U12DC
- John Paulsen, U12DC
- Christina Tsui, U10 DC
- Gretchen Kindberg, 10UDC
- Christine Brown, U7/8 DC
- Eric Pan, U4 coordinator
- Doug Mitarotonda, 8U DC
- TBD, 4U/5U/6UDC
- Lorie Rakstins (U5/6 coordinator)
- Jean Gordon (U5/6 coordinator)
- Arijs Rakstins - Fields
- Rick Sandor
- Mark Wilson
- TBD, PhotoDay

1. Call to Order - meeting called to order at 7:40 pm; attendees as listed above.
Agenda is [here](#).
Pre-read items are [here](#).
2. RC Reminders, updates and hot topics
 - a. TG made motion to approved minutes from last meeting; NC second; all present
 - b. Thanks to Yohan and others who helped with the locker clean out last weekend
 - c. Thanks to GB for marketing - banner up on the Avenue
 - d. JR was at the Burlingame volunteer fair last weekend - good networking event but not many potential volunteers...
 - e. JR: Cuernavaca is under construction and will not be ready until October - working on workaround (Bayside and BIS). Part of a larger plan for field usage for practices (see this [link](#)).
AG: We may still need 4 slots for weekday practice slots
 - f. Proposed Fall Calendar - see [gDoc](#) with tabs of dates, communication plan and to-dos
 - i. 6/18: Early bird reg ends; JR to send out reminder emails
 - ii. TW: dates for Coaches meeting and Parents meetings seem early - push out by a week? Adjust to 8/20 and 8/22; need to move the fingerprinting date too (to 8/20).
Also move 10U/12U classroom training to next week - check in with DB.

- iii. Consider moving FunFridays to Washington (instead of Murray or Bayside) - DH to check on availability.
 - iv. LH: Washington Campout Saturday 9/21; move games to Sunday 9/22 instead.
- g. Women's Coaching Alliance - TG to reach out;
- h. JULy meeting also remote; will try to have August meeting in person at the Rec Center.
- 3. Registrar (JG + JR)
 - a. Sp
- 4. Coach Admin (AH)
 - a. NC
- 5. DC reports
 - a. Winter Select
 - i. first16u / 19U
- 6. Treasurer's Update (AW)
 - a. Link to current budget is [here](#)
 - b. Based budget on expected registration and previous years expenses; Budget is balanced with following notes (AG):
 - i. Does include money for Volunteer appreciation events (picnic and Stanford game)
 - ii. Does not include expenses for Cuernavaca (propose to draw from capital reserve; expect \$20k)
 - iii. Does not include Spring program (continue to make this self-funded via player fees)
 - iv. Yellow indicates areas of on-going discussion (potential to increase)
 - v. JR: add a standard line item for UK Socca coach hosts
 - c. Motion to approve the budget as it stands (with caveats above) by TW; seconded by NC; all present approve
 - d. Remove Michael Cassidy from check signing authority
- 7. Ref report (TW)
 - a. no updates
- 8. Equipment (GR+TG)
 - a. no updates
- 9. Field Prep (LR+AR)
 - a. no updates
- 10. Safety (JB)
 - a. no updates
- 11. Website (BC)
 - a. no updates
- 12. Field Coordination (DH + AG + JR)
 - a. no updates
- 13. AOB
 - a. LR: A heads up that the project to pave Murray parking lot is likely to start in August; it will take ~2 weeks so this will impact pre-season practices and U16/U19 games. Final dates TBD
 - b. GB: Marketing updates. Building and executing the plan for traditional and on-line marketing. Making use of material for National (e.g. Alex Morgan video). Also want to repurpose material from Volunteer fare (e.g. at B'game Farmers market). Material includes QR code to link straight to the registration site.

MEETING END at 8:55 PM.