



AMERICAN YOUTH SOCCER ORGANIZATION

Burlingame AYSO | Section 2 | Area N | Region 63
P.O. Box 1212, Burlingame, CA 94011
www.burlingameayso.org

[Approved by Board 5/13/2025]

BURLINGAME AYSO BOARD MEETING MINUTES - Final

DATE: March 11, 2025, 7:30pm-9:00pm

LOCATION: Burlingame Rec Center

PREPARED BY: Nick Skelton

Attendees (in black; absent in gray):

- Jamie Russo, RC
- Alex Wong, Treasurer
- Duff Beach, Coach Trainer
- Andrew Haskell, Coach Admin
- Todd Weller, Ref Admin
- Ben Wylie, Ref equipment
- Adam Glass, Registrar
- Yohan Hartanto, Equipment Coordinator
- Thad Gavin Regional Coach Admin
- Jim Brogan, Safety Director
- Jacquie Haggerty, CVPA
- Bill Clifford, Webmaster
- Greg Bell, Marketing
- Nick Skelton, Secretary
- David Hackos, Fields Coordinator
- John Paulsen, Winter Select Coordinator
- Duff Beach, U16/18 DC
- Mark Wilson, U14B DC
- Neil Chalasini, U14G DC
- Mark Wilson, U12B DC
- Neil Chalasini, U12G DC
- Christina Tsui, U10 DC
- Hannah Osinski (non voting) , U10 DC
- Andrea Harzstark, U10 DC
- Gretchen Kindberg, 10UDC
- Christine Brown, U7/8 DC
- Doug Mitarotonda, U7/8U DC
- Eric Pan, U4/5/6 coordinator
- Lorie Rakstins, U4/5/6 coordinator
- Jean Gordon, U4/5/6 coordinator
- Arijs Rakstins - Fields
- Neil Mehta
- Rick Sandor
- TBD, PhotoDay

1. Call to Order - meeting called to order at 7:33 pm; attendees as listed above.
Discussion topics can be found [here](#).
Minutes from last meeting can be found [here](#)
 - a. New board members helping out Christina on U10DC
 - i. Hanna Osinski - WCA coach and wants to help out on the board!
 - ii. Andrea Harzstark - long time AYSO parent
2. RC Reminders, updates and hot topics
 - a. Approval of February meeting minutes. Proposed by LR; seconded by JG approved by all in attendance.
3. Registrar (JG + AG)
 - a.
4. Coach Admin (AH)
 - a. no update
5. DC reports
 - a. U16/U19 (AG)
 - i. no update

- b. U14 (NC)
 - i. no update
- c. U12
 - i. solid 6 girls, 5 boys coaching teams, currently at 44/64 respectively
 - ii. Gretchen sent email to last year's first year 12U and second year 10U coaches, one response.
 - iii. Neel will confirm with current volunteer coaches about who they want to coach with.
- d. U10
 - i. no update
- e. U8/7
 - i. no update
- f. U4/5/6
 - i. no update
- 6. Treasurer's Update (AW)
 - a. Notes about Preliminary budget for board members to provide input
 - i. Fall season only (does not include winter and spring seasons)
 - ii. Burlingame have increased fees for non-resident participants
 - iii. Assume same number of teams as last year
 - iv. Income = players * average reg fee (assuming no sponsorship)
 - v. Expenses
 - 1. uniforms: TG to check price has not changed (likely ~\$70)
 - 2. fields expenses: check with DH
 - 3. programming (AYSO fees, field equipment; volunteer appreciation; marketing, UK Coaches, WCA coaches; AYSO 50th anniversary celebration)
 - b. Need to file the budget with National in May
 - c. Propose to complete budget early to set Reg fees and complete registration early
 - d. Current numbers indicate \$40 short per player
 - e. discussion
 - i. LR: Would be happy with \$250 registration fee - still value for money (e.g BSC) and needed for a good program
 - ii. AG: typically ~100 scholarship fees per year
 - iii. DM: anniversary is a one time expense - don't cover with reg fees
 - iv. DM do we need to do Stanford game and anniversary celebration
 - v. AW: could offer stanford tickets at a discount
 - vi. JG: do we still want an early bird discount? \$20 in 2024
 - 1. JR: yes, important tool to get people to sign up. Could reduce discount.
 - vii. Many on call favored a smaller increase in fees (~\$20).
 - viii. Propose to increase prices by \$20 to get final prices Burlingame residents \$280 and \$370 for non-resident and provide a \$50 early bird discount to both (early bird period to be determined later)
 - 1. DM proposed the above registration fees, AH seconds; all present approved.
 - ix. Board also discussed introducing a "late registration fee" after a certain date - the registration team to decide on date. In communications to parents, JR to indicate that there will be a price increase after the defined date but not say what that increase will be. We will finalize the fee at the next board meeting.
- 7. Ref report (TW & RS)
 - a. no update
- 8. Equipment (YH)
 - a. No updates
- 9. Field Prep (LR+AR)
 - a. No update

- 10. Safety (JB)
 - a. No update
- 11. Website (BC)
 - a. No update
- 12. Field Coordination (DH + AG + JR)
 - a. no update
- 13. Non-Fall Season (JP)
 - a. No Update
- 14. AOB
 - a. no update this month

MEETING END at 9:10 PM.