



AMERICAN YOUTH SOCCER ORGANIZATION

Burlingame AYSO | Section 2 | Area N | Region 63
P.O. Box 1212, Burlingame, CA 94011
www.burlingameayso.org

[Approved by Board 9/9/2025]

BURLINGAME AYSO BOARD MEETING MINUTES - Final

DATE: August 1, 2025, 7:30pm-9:00pm

LOCATION: Burlingame Rec Center

PREPARED BY: Nick Skelton

Attendees (in black; absent in gray):

Mark Wilson
Adam
Gretchen
Jiim
Andrea
Jean
Lorie
Bill
Jeremy
Christine Brown
Christina
Jamie
Bill

- Jamie Russo, RC
- Alex Wong, Treasurer
- Andrew Haskell, Coach Admin
- Todd Weller, Ref Admin
- Ben Wylie, Ref equipment
- Jeremy Sinaikin, Equipment coordinator
- Adam Glass, Registrar
- Thad Gavin Regional Coach Admin
- Jim Brogan, Safety Director
- Jacquie Haggerty, CVPA
- Bill Clifford, Webmaster
- Nick Skelton, Secretary
- David Hackos, Fields Coordinator)
- John Paulsen, Winter Select Coordinator
- Duff Beach, Coach Trainer
- Neil Chalasini, Coach Trainer
- TBD, U16 DC
- Mark Wilson, U14B DC
- Gretchen Kindberg, 12UDC
- Neil Mehta - U12 DC
- Christina Tsui, U10 DC
- Hannah Osinski (non voting) , U10 DC
- Andrea Harzstark, U10 DC
- Kristy Web, U7/8 DC
- Bill Stadtlander, U7/8U DC
- Lorie Rakstins, U4/5/6 coordinator
- Jean Gordon, U4/5/6 coordinator
- Eric Pan, U4/5/6 coordinator
- Arijs Rakstins - Fields
- Rick Sandor
- TBD, PhotoDay

1. Call to Order - meeting called to order at 7:36 pm; attendees as listed above.
Discussion topics can be found [here](#).
Minutes from last meeting can be found [here](#)

- a. Motion to approve July minutes MW proposes minutes from July; Gretchen seconds - minutes approved
- b. Area play planning is in progress - any concerns? 12U - 19U
 - i. All coaches need to be fully certified to activate the teams.
 - ii. Then all players need photos in the system.
 - iii. Then photo IDs need to be printed thad.glavin@gmail.com
 1. The coach IDs for 16U/19U need a lavender border
 2. The back of coach cards need to have certifications listed
- c. Referee training dates: aysorefburlingameayso@gmail.com
- d. 10U/12U Training dates? nchalasani16@gmail.com
 - i. 1) 10U/12U Training: We'll be conducting a training on 8/23 @ Murray. For the 12U classroom, I'll provide options for Zoom sessions on both 8/19 and 8/20.
 - ii. 2) There are options for coaches to train in neighboring regions. For example there are options on 8/16 in San Mateo and many opportunities in Mountain View. Neil had originally planned to hold a session on 8/16, but given San Mateo has scheduled a session at the same time, our coaches can just as easily attend that one. The instructor is great.
 - iii. 3) The WCA training session is set...ish. I haven't heard from the WCA on when we are supposed to be there. I've just received a window of 12pm - 4pm on Saturday. I'll follow up with their team again today. I have confirmed I will be there and Duff may join as well
 - iv.
- e. 14U last shot Advance virtual classroom Friday the 5th evening and field session Sunday the 7th
- f. WCA updates
 - i. Christine/Thad to work on WCA onboarding plan? 1christinebrown@gmail.com thad.glavin@gmail.com
 - ii. WCA training is 8/16.
 - iii. DC's making sure WCA coaches know about coach meeting.
 - iv. Alex - sent check to Pam for 8 coaches
 - v. There's a team with 3 coaches which would actually create 9 coaches. 1christinebrown@gmail.com and thad.glavin@gmail.com to discuss offline.
- g. Field lining lrakstins@yahoo.com
 - i. Dates for Washington Park 1st lining (8/25)
 - ii. What help do you need to re-line Wash Park each week?
- h. Opening Day Festivities
 - i. Still in progress
2. RC Reminders, updates and hot topics
 - a. notes.
3. Registrar (JG + AG)
 - a.
4. Coach Admin (AH)
 - a.
5. DC reports
 - a. 4U-6U: Final team count: 5 5UB, 4 5UG, 4 6UB and 4 6UG
 - b. The number of coaches needed has been secured. Still working to get training done for late added coaches.
 - c. Missing uniforms for team 5 of 5UB. (In contact with Jeremy on this.)

- d. Missing balls and ball bags for 5 teams. (In contact with Jeremy on this.)
- e. Has a “ebblast” notice been sent out to 4U parents about the parent meeting on Thursday, August 21 from 6:30-7:00. I plan to distribute the kids “jersey”/t-shirt on that night that they wear on their first scheduled session so hopefully that gets them there. :)
- f. Is not a meeting necessary between DCs of 5U and UK coaches to establish what is expected of them? In the past we have had either a zoom meeting or I met them on the field prior to Opening Day. How do we arrange for either Jean or I to get this accomplished?
 Irakstins@yahoo.com jeanayso@gmail.com I sent you an email on Friday introducing you to the coaches.
- g. When will game schedules be known as I know I will be asked Monday night at our coaches’ meeting? adam@clarity.net

4U / 5u run 8:30 - 9:15 and 9:15 - 10:30

6U - 10:30 - 1:30

7U - 8U - 8:30 - 1:30

Jean is building 5U/6U teams

Adam will build 7U- 10U

- h.
- i. 7U/8U:
 - i.
- j. 10U: We now have 12 10UB teams and 8 10UG teams.
- k. We are requesting 1 WCA pair for 10UB and 1 WCA pair for 10UG.
- l. We are working on getting them all certified. A bulk of them just need fingerprinting and/or 10U field training.
 - i.
- m. 12U
 - i.
- n. 14U
 - i.
- o. 16/19U
 - i.
- 6. Treasurer’s Update (AW)
 - a.
- 7. Ref report (TW & RS)
 - a. no update
- 8. Equipment (JS)
 - a. No updates
- 9. Field Prep (LR+AR)
 - a. The fields are almost ready to go.
 - b. All 40 benchmarks were found yesterday by Arijs and Lorie at Washington Park. The City uses these benchmarks to then do the initial lining of the 10 fields. The city will be doing this lining the week of August 25. Arijs and Lorie will then do weekly lining from this week forward until the end of the season.
 - c. Two new goals at Cuernavaca were delivered with parts missing or damaged. Missing parts have now arrived and the damaged part arrives Friday. Arijs to complete work on goals this Friday, August 15. We will then have two sets of 18’5” goals for U10 play

and one set of 21' goals for U12 play at Cuernavaca. Yea! No more U10 games with different size goals!

- d. Corner flags to be distributed to Murray this week and all other fields by the end of the month.
- e. Has a list of coaches been sent to Raphael at P&R so that we are good to go to discuss bluetooth procedure at 10U and 12U coach meetings next week?
 - i. No; Adam is going to do this once he hears back from Raphael on file format.

10. Safety (JB)

- a. No update

11. Website (BC)

- a. No update

12. Field Coordination (DH + AG + JR)

- a. no update

13. Non-Fall Season (JP)

- a. No Update

14. AOB

- a. no update this month

MEETING END at 9:15 PM.